

**NYC**  
**Citywide Administrative  
Services**

January 15, 2013

**Edna Wells Handy**  
Commissioner

**Maria DiPaola**  
Chief Human Capital Officer

Nancy B. Kiyonaga  
Director, Commission Operations & Municipal Assistance  
New York State Department of Civil Service  
Alfred E. Smith State Office Building  
Albany, New York 12239

**1 Centre Street**  
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Dear Ms. Kiyonaga:

I am forwarding to you the DCAS Progress Report on Provisionals. This submission reports on data from the period beginning June 1, 2012, and ending November 30, 2012. This submission includes the following:

- ◆ DCAS Progress Report on Provisionals
- ◆ A listing of all competitive class titles with the number of provisionals serving.
- ◆ A report that reflects the number of provisionals serving in each agency.
- ◆ A listing of titles with provisionals serving in the face of a list at the Transit Authority.

As of November 30, 2012, there were 21,237 provisional employees, a decrease of 16,560 from the May 31, 2008 baseline number of 37,797, or 44%. The number of provisionals serving in the face of viable eligible lists, a specific area of focus in our provisional reduction effort, decreased from 12,645 as of May 31, 2008 to 1,725 as of November 30, 2012, a reduction of 86%. These 1,725 provisionals include the 449 provisionals serving in titles for which lists were established less than four months prior to November 30, 2012.

We continue to work on revisions to our provisional reduction plan, including an aggressive proposed exam schedule for 2014, which we will submit for your review in conjunction with our request to extend the five-year timeframe for provisional reduction.

We are pleased that the number of provisionals has been reduced by 44% in four years and we are making every effort to continue this downward trajectory. If you have any questions, please call me at (212) 386-0260.

Thank you.

Sincerely,



Maria DiPaola

C: Jerry Boone, President, New York State Civil Service Commission  
Caswell F. Holloway, Deputy Mayor for Operations  
Edna Wells Handy, Commissioner of DCAS  
Michael A. Cardozo, Corporation Counsel  
James F. Hanley, Commissioner of Labor Relations